



CLONTARF HOSPITAL

Blackheath Park, Clontarf, Dublin 3.

Position:	Chief Pharmacist II
Contract:	Permanent
Hours:	Full Time (35Hrs)
Salary range:	HSE Consolidated pay-scale 1st March 2023
Reporting to:	The Chief Executive Officer

Scope: To manage and provide pharmacy services to all areas of Clontarf Hospital including dispensary, ward-based and medicines information services. Lead out, manage and work with the pharmacy team in the provision of a comprehensive pharmacy service.

PRINCIPAL DUTIES AND RESPONSIBILITIES

The Chief II Pharmacist will -

- Ensure good pharmaceutical practice, legal and ethical, in the provision of the pharmacy service and ensure that pharmacy operations follow the requirements of the pharmacy regulator i.e. the Pharmaceutical Society of Ireland (PSI).
- Ensure a focus on patient safety in all aspects of pharmacy service.
- Ensure that the needs of the service user/ patients and professional staff are being adequately met by the pharmaceutical service and are delivered in a manner that respects privacy, complies with data protection requirements and confidentiality is adhered to.
- Provide advice, information and direction across the hospital on best practice in relation to all aspects of medicines management, including the proper and economic use of drugs and alternative types of drugs and medicines.
- Ensure the purchase, storage and supply of all items is operated safely, appropriately, and economically, consistent with quality and with reference to legal requirements, clinical appropriateness, transit, security and conditions of chemical and physical stability in line with the hospital's medicines management policy and standard operating procedures.
- Keep under review the provision of pharmacy services and schemes and undertake review from a clinical – value for money (VFM) or other perspective as may be required.
- Maintain records for purchasing, quality control and dispensing to the standards required.
- Analyse data, supervise and prepare all reports relevant to the area assigned.
- Work with other agencies, in relation to inspections, the preparation of reports and in developing policies and guidelines on the appropriate use of medication.

- Participate in the hospital's Drugs & Therapeutics Committee and other department/divisional hospital committees, as required, where such committees exist.
- Be responsible for the safe disposal of out-of- date and returned drugs in line with PSI requirements and pharmaceutical waste disposal regulations.

Strategic Management and Departmental Development

- Have a strategic focus on the development of the Hospital's Pharmacy Service in line with legislation and the development of national policies and evidence based best practice.
- To lead changes in work, procedures, techniques or technologies having regard to developments in the field of pharmaceutical care and clinical practice.
- Manage resources effectively and efficiently having reference to budgetary provision.
- Create a good working environment that contributes to maintaining and enhancing effective working relationships.
- Development of the Antimicrobial Stewardship Programme within the department

Quality and Risk, Health and Safety Management

- Maintain and continue to develop, as appropriate, standard operating procedures, protocols and safe working practices.
- Ensure ongoing quality control and validation of all services.
- Develop and implement key performance indicators (KPIs) for the Pharmacy Department, that considers a range of managerial and clinical indicators.
- Adequately identify, assess, manage and monitor risks within their area of responsibility.
- Manage and monitor the Risk Register for the Pharmacy Department, bringing any concerns to the Chief Executive and or Executive Management Team.
- Lead on the audit, monitoring, analysis and reporting of all aspects of medicine usage within the services, including provision of feedback to prescribers and managers and involvement in the coordination of changes in practice required as a result of risk management process.
- Ensure that correct procedures are adhered to in relation to accidents and investigations and ensure that proper reporting arrangements are in place in line with the requirements of the Health, Safety and Welfare at Work Act 2005, to include frequent risk assessments and adherence to the hospital Safety Statement.
- Have a working knowledge of the Health Information and Quality Authority (HIQA) Standards as they apply to the role for example, Standards for Healthcare, National Standards for the Prevention and Control of Healthcare Associated Infections, Hygiene Standards and comply with associated HSE protocols for implementing and maintaining these standards as appropriate to the role.
- Support, promote and actively participate in sustainable energy, water and waste initiatives to create a more sustainable, low carbon and efficient health service.
- Oversee and develop the pharmacy subcommittees as appropriate in ensuring safe medication and pharmaceutical services.

Education & Training

- Participate and facilitate teaching and training (including in-service training) of Pharmacy staff, as may be required.
- Attend such study days and continuing education courses as may be deemed necessary for the development of both the service and the individual. Maintain professional competency by involvement with Continued Professional Development (CPD) as required by the Irish Institute of Pharmacy (IIOP) and Pharmaceutical Society of Ireland (PSI).
- Be responsible for your own professional development and performance, including keeping up to date with current clinical, professional and managerial developments regarding the management and safe pharmacy operations as it relates to the hospital's pharmacy service.
- Promote and actively participate in continuing professional development and research activities consistent with the post.

Required:

- Be a registered Pharmacist with the Pharmaceutical Society of Ireland (PSI), or be entitled to be so registered.
- Possess the requisite knowledge and ability (including a high standard of suitability) for the proper discharge of the duties of the office.
- Have a minimum of five years relevant post registration hospital experience.
- Have a minimum of 3 years management experience.

Desirable:

- Possess a post graduate Diploma/Masters in Hospital/Clinical Pharmacy or a related healthcare area or in pursuit of same.

The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office.